



RÉPUBLIQUE TOGOLAISE

Ministère de l'Économie Numérique
et de la Transformation Digitale

Job Description : Partnerships Manager (M/F)

The Ministry of Digital Economy and Transformation is seeking a dynamic and strategic Partnerships Manager to support the development and management of collaborative relationships with key stakeholders, specially programmatic partners. Reporting to the Director of the agency and in direct liaison with the partners' focal points, the Partnerships Manager ensures that programmatic partners are best positioned to deliver coordinated activities with the agency. The successful candidate will play a crucial role in identifying opportunities for partnership, fostering collaboration, and driving initiatives that enhance the impact of the National Innovation Agency.

MINISTRY OF DIGITAL ECONOMY AND TRANSFORMATION (MENTD)

Place : Lomé, Togo

Position Type : Full Time

CONTEXT

Togo has been experiencing a notable growth of its digital economy and digital sector, guided by ambitious long term government policies, including "Togo 2025 Government Roadmap", where three-quarters of reforms and projects include a digital component. To support the "Togo 2025 Government Roadmap", Togo has then developed a "Digital Togo 2025 strategy", structured around three axes: (i) include all citizens in the society and the economy; (ii) digitalize public and social services; and (iii) accelerate the transformation of the economy and make Togo a digital hub. Each pillar comprises three programs.

One of the priority programs of the third pillar of the Digital Togo 2025 strategy is the creation of an ecosystem of innovation and digital talent. This program aims to create a favorable environment for learners, teachers, startups and entrepreneurs in the digital sector, in order to improve the quality of education, employability of young people, economic diversification and demand-driven innovations, thus stimulating economic growth. The program will be deployed through creation of a Tech Hub and a Knowledge Network. To execute and monitor this program, the Ministry of Digital Economy and Transformation (MENTD) is establishing a National Innovation Agency.

The mission of the National Innovation Agency is to promote, support and facilitate innovation in various sectors to stimulate economic, social and technological development. In this context, MENTD is seeking a Partnerships Manager for the National Innovation Agency.

MISSIONS AND RESPONSIBILITIES

- ❑ **Lead the successful and timely operation** of the agency's first programmatic initiatives: incubators, accelerator, digital academy, among other programs, ensuring effective execution, monitoring, and reporting on outcomes and impact.
- ❑ **Identify, cultivate, and maintain relationships** with a diverse range of stakeholders, including government agencies, private sector companies, academic institutions, and NGOs.
- ❑ **Develop and implement** strategies to facilitate collaboration and knowledge sharing among partners, aligning efforts with the agency's goals and objectives.
- ❑ **Organize and lead workshops**, meetings, and networking events to engage partners, share best practices, and promote innovation initiatives.
- ❑ **Identify funding opportunities** and support the development of proposals to secure resources for collaborative projects and programs.
- ❑ **Advocate for the agency's mission** and initiatives, effectively communicating the value of partnerships to internal and external stakeholders.
- ❑ **Establish metrics** to assess the effectiveness of partnerships and initiatives, using data to inform continuous improvement and strategic decision-making.

SKILLS AND QUALIFICATIONS

- ❑ **Bachelor's degree** in Business Administration, Public Administration, Innovation Management, or a related field; Master's degree preferred.
- ❑ **A minimum of 5 years of experience** in partnership management, stakeholder engagement, or project management, preferably in an innovation or public sector context.
- ❑ **Synthesis and analysis skills, excellent communication and presentation skills** (written/oral).
- ❑ Ability to work in a **multicultural environment**.
- ❑ Strong **leadership skills, methodical and organized**, focused on achieving goals.
- ❑ **Integrity, loyalty**, and the ability to **handle confidential and sensitive issues**.
- ❑ Proficiency in **standard computer tools and software** (Microsoft Office, Gmail, etc.).
- ❑ **Proficiency** in both French and English is required.

How to join the adventure ?

Please send your CV on the following email address: recrutement.cabinet@numerique.gouv.tg, specifying in the subject of your email "Application for the position of [**Partnerships Manager**]". If you are shortlisted, you will have the opportunity to demonstrate your skills during the interview where you can share your experience and aspirations.

The deadline for receiving applications is set for Tuesday, December 31, 2024, at 5:30 PM (GMT).